



Division of State Parks

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REFERENCES: NRS 407.065 General powers and duties of Administrator.

PURPOSE: To provide long-term direction for the management and development of individual park units.

ORGANIZATION: Division staff will develop and follow a general management plan for each park.

DEFINITION: A general management plan is the division's official statement which sets forth direction for state park units concerning the following: park development, administration and staffing, interpretation, law enforcement, maintenance, resource management, recreation facility operations, concessions and other issues as necessary.

PRIOR POLICY: This policy supersedes the prior policy dated 8/7/1998.

PROCEDURES

- I. A general management plan (GMP) will utilize the guidelines provided in the "Uniform General Management Plan Outline" (Attachment A), which includes the following chapters: Introduction, Regional Influences, Existing Park, Development Plan, and Park Management Plan. The planning process utilized in developing each GMP will provide for substantial public input, including user survey data, public workshops, website posting and written/verbal comments. The process will also include development alternatives as appropriate, to be reviewed and commented on by the public.
- II. Each GMP will be approved by the administrator.
- III. Modifications, revision or additions may be made at any time using the following procedures:
 - A. Any employee may submit a proposal to the park supervisor responsible for the park to which the proposal is directed.
 - B. The park supervisor will acknowledge receipt of the proposal to the originator and will send a copy to the appropriate regional manager. Both the regional manager and park supervisor will evaluate and make recommendations through the Parks and Recreation Program Manager, to the Chief of Planning and Development, to the Deputy Administrator. Recommendations will be forwarded to the Administrator.
 - C. The Administrator will determine appropriateness. If disapproved, it will be returned through the same chain of command back to the originator with comments. If tentatively approved, and the proposed change is significant, a decision will be made whether to distribute the proposed changes for division-wide comment, public comment, or whether to hold a public hearing. After adequate review and if approved, the GMP amendment process will begin with the Parks and Recreation Program Manager as lead. The page(s) of new text will be inserted in place of or in addition to the original text in all formats including website posting.

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- D. Copies of the new text will be sent to each repository of the GMP accompanied by appropriate instructions.
 - E. The repositories will insert the text in their GMP copy.
- IV. All GMP's will be reviewed and updated at least every 15 years. If significant changes in surrounding land uses or other conditions warrant, updates may be processed on a more frequent basis.

RULES

The GMP will be followed in all instances. No deviation will be allowed except by the above established procedures.

Original signed by: SIGNED _____	12/22/09 _____
David K. Morrow, Administrator	Date

Original signed by: SIGNED _____	12/29/09 _____
Allen Biaggi, Director	Effective Date

Copy to Regions: 12/31/09

Review Date: _____

ATTACHMENT A
UNIFORM PARK GENERAL MANAGEMENT PLAN OUTLINE
(ITEMS TO INCLUDE, IF RELEVANT, WHEN WRITING PLAN)

I. INTRODUCTION

A. PURPOSE OF PLAN

1. Why the plan is being written
2. Issues - major
 - a. SCORP identified issues
 - b. User conflicts/visitor impacts
 - c. Public identified issues
 - d. Environmental considerations
 - e. Other issues
3. Goals and objectives
 - a. Legislated goals and objectives,
 - b. Description of the Division of State Parks, and the State park system plan
 - c. Policies as they relate to this specific park
 - d. Natural/cultural resources objectives
 - e. Recreation Management objectives

B. DESCRIPTION, LOCATION AND PARK SETTING

1. Description of park and location
2. Physical setting of the area
3. Landownership patterns; leases, adjacent property ownership

C. PARK HISTORY

1. History of area
2. History of site

D. PLANNING PROCESS

1. Past plans for this area
2. Process for this plan update
3. Participants in this plan
4. Public involvement

II. REGIONAL INFLUENCES

A. DEMOGRAPHICS

1. Historic
2. Existing/projected

B. RECREATIONAL DEMAND

1. Effect of population increases in creating demand
2. Affect of socioeconomic data on demand
3. Activity preferences
4. Demand for existing activities
5. Latent demand for various activities

C. RECREATIONAL SUPPLY

1. This park
2. Other facilities in region

D. SUPPLY/DEMAND ANALYSIS

1. SCORP
2. Projected numbers and trends (region wide)
3. Impact on park and carrying capacity
4. Role of park in meeting demand

E. REGIONAL LAND USE TRENDS

1. Ownership
 - a. Patterns
 - b. Trends
2. Land Use
 - a. Patterns
 - b. Trends
3. Zoning
 - a. Patterns
 - b. Trends
 - c. Restrictions
4. Access/Transportation
 - a. Existing access/site circulation
 - b. Proposed
 - c. Other modes than auto
5. Trails
 - a. Connecting to other parks
 - b. To urban areas
 - c. Internal
6. Utilities
 - a. Water
 - b. Power
 - c. Phone
 - d. Sanitation
7. Other
 - a.
 - b.
 - c.

III. THE EXISTING PARK (What is at the park now)

A. NATURAL RESOURCES (A fairly detailed summary of existing resources. More specifics on resources which need to be managed will be written in the Resources Management Plan.)

1. Physiography/Slopes
 - a. Description of physiographic features (geographical location, natural landmarks, topography, aspect and elevations.)
2. Soils
 - a. Description
 - b. Constraints
3. Geology
 - a. Of the area
 - b. Of the park, if more specific information is available
 - c. Paleontological Resources
4. Water resources
 - a. Watersheds
 - b. Free flowing streams
 - c. Impoundments
 - d. Groundwater/aquifers/well
 - e. Water rights
5. Ecology/Habitat
 - a. Basic Habitat types
 - b. Regional or State significance
 - c. Listed Species
6. Climate
 - a. Temperatures - average, range, seasons
 - b. Precipitation, average, range, seasons
 - c. Sunshine, days of sun, angle, shadow areas
 - d. Winds - direction, intensity, seasons
7. Air Quality
 - a. Existing
 - b. Projected
8. Perceptual
 - a. Scenic attributes
 - b. Location and direction of views
 - c. Sounds, smells and sources
 - d. Spatial patterns

B. CULTURAL RESOURCES

1. Archaeological (prehistorical)
 - a. Known resources
 - b. Survey needed
2. Historical
 - a. Structures, trails, etc., still in evidence
 - b. Sites, but nothing visible remaining
 - c. Trails/routes

C. COMPOSITE SITE ANALYSIS MAP/SUMMARY

1. Development limitations
2. Development opportunities

D. EXISTING FACILITIES AND USE

1. Camping (family & group)
2. Picnicking (family & group)
3. Marine Recreation
4. Concessions
5. Visitor Centers/Museums
6. Maintenance shop/park office
7. Ranger residences
8. Roads/Trails – circulation
9. Trailheads/Overlooks
10. Utilities
11. Discussion of all other
12. Use statistics (including visitation records for park and individual activities)

IV. DEVELOPMENT PLAN (Proposed facility additions or changes)

A. PROCESS

1. Alternatives
2. Plan concept
3. Recreational program/program relationships

B. Plan

1. Plan summary
2. Management areas (description, types of facilities)
3. Facilities location (matrix, identifying facilities proposed for each management area)
 - a. Camping
 - 1) Vehicle (family and group)
 - 2) Non-vehicle (walk-in tent, group tent, wilderness, horse camps)
 - b. Picnicking (family and group)
 - c. Marine recreation
 - 1) Swimming
 - 2) Boating
 - 3) Fishing
 - d. Trails
 - 1) Trailhead facilities
 - 2) Non-motorized trails
 - 3) Motorized trails
 - e. Winter Sports
 - 1) Skiing
 - 2) Snow play, snowshoeing, tobogganing
 - 3) Snowmobiling
 - f. Visitor Centers/Museums
 - 1) Number of people accommodated
 - 2) Purpose and services to be provided
 - g. Offices, maintenance and staff residences
 - 1) Numbers and types to be provided
 - 2) Special utility needs

- h. Infrastructure
 - i. Other (as needed)
- 4. Planting scheme
- 5. Evaluation of the plan
 - a. Evaluation of the plan pertaining to issues (as identified in chapter 1)
 - b. Evaluation of the plan pertaining to goals and objectives (as identified in chapter
 - c. Evaluation of the plan pertaining to plan concept (as identified above)
- C. IMPLEMENTATION
 - 1. Development phases
 - 2. Acquisition schedule
 - a. Existing and proposed boundaries
 - b. Problem with existing situation
 - c. Priorities for changes-- by phase
 - d. Recommendations for acquisition process (how to acquire)
- D. SIGN PLAN
 - 1. On-site
 - 2. Off-site
 - 3. Special areas
- V. **Park Management Plan** (how the existing park and the proposed GMP will be implemented and managed. Should also include any policies specific to each park-should include needs for operations.
- A. ADMINISTRATION AND STAFFING PLAN (based on anticipated work loads and phased to correspond to development phasing in IV.B).
 - 1. Staff (future needs, positions and justifications)
 - a. Permanent staff
 - b. Seasonal
 - c. Friends Group
 - d. Volunteers in park
 - e. Intermittent
 - f. Other
 - 2. Equipment Needs
 - a. Purchasing
 - b. Rental
 - c. Disposal
 - 3. Training and Conferences Needs
 - a. Training
 - b. Conferences
 - 4. Operating needs
 - 5. Land ownership and park boundaries (problems and solutions)
 - a. Deeds
 - b. Leases (Recreation and Public Purposes [R & PP], etc).
 - c. Easements/right-of-ways
 - d. Trespass

- e. Land survey
- f. Water rights
- g. Management agreements
- h. Special Use Permits

B. INTERPRETIVE PROGRAM PLAN

- 1. Interpretive services
 - a. Interpretive statement (introduction) - a brief statement to acquaint the reader with the area and its basic values; to set the scope of the plan and the general theme(s).
 - b. Purpose and philosophy
 - c. Objectives and policies
 - d. Program constraints and controls
 - 1) Budget
 - 2) Staff
 - 3) Policies
 - 4) Legal considerations - (ADA accessibility, etc.)
 - e. Interpretive program needs
 - 1) Facilities and equipment
 - a) Visitor/interpretive center
 - (1) Display and exhibits (models, dioramas, etc.)
 - (2) Auditorium
 - (3) Visitor information and services
 - (4) Research/support facilities (laboratory, collection storage, library, files, photo darkroom, etc.)
 - (5) NSPCA display case/sales area
 - b) Amphitheater
 - c) Interpretive trails, trail heads and wayside exhibits
 - (1) Pedestrian/self guided trails
 - (2) Handicapped trails
 - (3) Bicycle trails
 - (4) Equestrian interpretive trails
 - (5) Motor vehicle interpretive trails
 - (6) Other
 - d) Interpretive sign system
 - e) Self-guiding devices
 - (1) Short-range radio transmitters
 - (2) Brochures
 - (3) Tapes (sales or rental)
 - (4) Other
 - f) Audio-visual devices (include number, brand and model)
 - (1) Movie and slide projectors
 - (2) Tape recorders, playback units and synchronizing units
 - (3) Phone/wand/radio playback units and synchronizing units

- (4) Videotape units (camera, recorder, and monitor)
 - (5) Photographic equipment
 - (6) Computer devices
 - (7) Miscellaneous support equipment
- 2) Programs and activities
 - a) Routine programs (in-house)
 - (1) Nature hikes
 - (2) Interpretive talks
 - (3) Guided tours
 - (4) Other
 - b) Special programs (in-house or outside agency speakers)
 - (1) Demonstration programs
 - (2) Visitor participation programs
 - (3) Children's program
 - (4) Tactile/sensory displays and experience
 - (5) Rare/endangered species programs
 - (6) Off-site programs
 - c) Audio-visual programs ("canned" or other)
 - (1) Movies (titles reference for ordering)
 - (2) Slides (titles reference for ordering)
 - (3) Videotapes (titles reference for ordering)
 - (4) Radio/phone recordings (titles reference for ordering)
 - d) Environmental education
 - (1) In-park
 - (2) Off-site
- 3) Interpretive staff needs
 - a) Permanent
 - b) Seasonal
 - c) Friends Groups
 - d) Volunteer
 - e) Intermittent
 - f) NSPCA
- 4) Support needs
 - a) In-park
 - (1) Documents
 - (2) Maps
 - (3) Lists
 - (4) Collections
 - (5) Other
 - b) Off-site (i.e., university, museum collections)
 - c) Organizations
 - (1) NSPCA
 - (2) Friends Group
 - (3) Other
- 5) Research needs

- 6) Interpretive resource protection needs
 - a) Preservation techniques
 - b) Precautionary measures
 - 7) Publicity needs
 - f. Methods of review and evaluation
- 2. Services from others
- 3. Potential youth or student programs
- 4. Contact station - potential for support of interpretive program
- 5. Public relations needs

C. LAW ENFORCEMENT PLAN

- 1. Visitor protection needs (problems and solutions)
 - a. Public Safety Demands
 - 1) Staffing and equipment requirements
 - 2) Public safety trends
 - 3) Scope of service provided
 - b. Other
- 2. Facilities protection (problems and solutions)
- 3. Resource protection (problems and solutions)

D. MAINTENANCE PLAN

- 1. Buildings (expanded program needs)
 - a. Maintenance schedule (exterior or interior)
 - b. Maintenance procedure
 - c. Inspection procedure
 - d. Cleaning and servicing
 - e. Records
- 2. Equipment (vehicle/radio/safety/other) - (expanded program needs)
- 3. Grounds - (expanded program needs)
 - a. Maintenance schedules/standards
- 4. Roads/parking/ramps/bridges - (expanded program needs)
 - a. Maintenance schedule
- 5. Signs (future program needs)
- 6. Structures (future program needs)
- 7. Systems (electrical/fuel/sewage/telephone/water) - (future program needs)
- 8. Trails (future program needs)

E. RESOURCE MANAGEMENT PLAN

- 1. Physical
 - a. Problems
 - b. Corrective action needed
 - c. Projected needs to implement

2. Biotic
 - a. Problems
 - b. Corrective action needed
 - c. Projected needs to implement
3. Cultural
 - a. Problems
 - b. Corrective action needed
 - c. Projected needs to implement

F. RECREATIONAL FACILITIES OPERATING PLAN

1. Overnight use
 - a. How each facility will be operated
2. Day use
 - a. How each facility will be operated
3. Marina recreation
 - a. How each facility will be operated
4. Trails
 - a. How each facility will be operated
5. Scenic roads
6. Winter use
7. Other recreation uses
8. Special events

G. CONCESSIONS PLAN